

NATIONWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>

EXCEPTED TITLE 32
TECHNICIAN VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: 18-272T OPENING DATE: 12-Jun-18 CLOSING DATE: 3-Jul-18

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Security Specialist Training; GS-0080-09; E-3/A1C - E-7/MSgt; MPCN: 0104401634 and 0104401734; 2 vacancies

APPOINTMENT FACTORS: OFFICER ☐ WARRANT OFFICER ☐ ENLISTED ☒

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$52,229.00-\$67,899.00 PA

SUPERVISORY ☐ MANAGERIAL ☐

NON-SUPERVISORY/NON-MANAGERIAL ☒

LOCATION OF POSITION:

161st Air Refueling Wing, Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) and a Resume or the Optional Form 612.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Air National Guard, (161st ARW) and must possess the following AFSC: 3P051

Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

AREA OF CONSIDERATION: This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership of the (All Units), Arizona Air National Guard.** Individual

selected will receive a Indefinite Appointment and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

Relocation Incentive may be offered: YES ☐ NO ☒
PCS may be offered: YES ☐ NO ☒

NOTES:

NOTE: This position is subject to rotating shifts, night shifts, and weekends/holidays.

NOTE: Must possess AFSC of 3P051 or higher.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Skilled and competent to instruct training courses in a classroom seminar setting.
2. Knowledge of applicable law enforcement and military security, along with Federal and DoD rules, regulations, instructions, practices, principles and procedures including force protection, integrated base defense, anti-terrorism and physical security.
3. Knowledge of Security Forces procedures and operating methods to perform the full range of Security Forces activities independently to include protection level resources, installation entry control, armed response and dispatch.
4. Competent to independently manage all training of the Security Forces unit seeking guidance from Security Forces Commander only on new and/or unusually complex issues.
5. Able to perform training duties with a significant degree of independence in planning, organizing and directing the activities of the Security Forces unit.
6. Able to effectively communicate both written and orally.

SPECIALIZED EXPERIENCE: Must have at least 24 months of experience or training in commonly used methods, procedures, regulations and other guides that relate to training programs within the applicable Security Forces career field. Have the knowledge and skill to apply analytical and evaluative techniques to the identification, consideration, and resolution of program related issues and problems. Skilled in developing, analyzing, and evaluating security training programs to meet mission requirements and improve the security-training program for the installation. Skilled in defining problem areas and in application of conventional training program management principles and concepts. Experienced in the logistics plans and support functions that interrelate with the Security Forces work requirements. Ability to communicate effectively and clearly both verbally and in writing. Knowledgeable and understands the National Guard and gaining command organizational structure, missions and responsibilities. Knowledgeable of Security Forces reports and analysis functions of information, industrial, and personnel security concepts, principles, and practices to participate in the planning and implementation of security training programs in these areas. Ability to establish effective working relationships with Security Forces branch/section chiefs, contributing to a cooperative work environment and successful accomplishment of the mission.

BRIEF JOB DESCRIPTION: This position is located at the 161st Air Refueling Wing, Phoenix, Arizona. The primary purpose of this position is to serve as the subject matter expert in managing the SF Squadron program to include Air Expeditionary Force (AEF) deployments, formal training programs, and readiness and emergency management. Provides guidance and recommendations to the squadron commander on all aspects of SF programs for military personnel management, budget and management analysis, training, and training resources for drill-status personnel.

SELECTING OFFICIAL: MSgt Amanda Klosterman
